



Position: Great Start Readiness Program

Baxter Child Development Center is searching for qualified classroom teachers to join our team! Baxter CDC is a Nationally Accredited early learning program providing educational experiences and loving care for children six weeks through 5 years old during the school year, and through 12 years old during summer. We are looking to fill a full time lead teaching position in Preschool room. Baxter offers employees great health benefits and 403B options.

Job Summary

The Preschool Teacher is in charge of the supervision, safety, and education of students utilizing the TS Creative Curriculum

Employment Status Full Time, \$14-\$16/Hour

Job Functions

- Work with GSRP Specialist to uphold GSRP classroom requirements, standards and guidelines
- Upholds NAEYC classroom requirements, standards and guidelines
- Prepare lesson plans based on approved curriculum (Connect 4 Learning)
- Prepare needs list for supplied for relevant classroom
- Keep communication current with parents and Child Development Center Director
- Assist in preparing for Parent/Teacher Conferences
- Keep classroom neat and sanitized to licensing regulation standards
- Maintain professional attitude
- Treat children, parents, and other teachers with respect and dignity
- Recognizes and responds to the individual needs of each child, and treats all children in a manner which is appropriate and helps build children's character and self-esteem
- Keep accurate records on child's developmental stages
- Perform other duties as assigned by the Center Director
- Adheres to all guidelines contained in Baxter's Employee Handbook
- Attends staff meetings and any recommended training programs and conferences
- Demonstrates friendliness, dependability and trustworthiness towards others
- Willingly participate in a minimum of 16 hours cross-cultural trainings suggested by supervisor per year

Essential Competencies Required

- Culturally Competent
- Flexible/Resilient
- Ability to Multi-Task
- Results-Oriented Thinking & Behavior

Knowledge, Skills & Abilities

- Knowledge of complex helping systems, professions, and organizations and how they affect children and family welfare, and the multiple uses of such systems, professions, and organizations to deliver services
- Knowledge of safety regulations, practices and procedures
- Skill in conducting interviews to establish the nature and extent of concerns/issues, and provide professional assistance to families or staff and determine appropriate referral services/opinions
- Ability to work well with others in a team approach
- Ability to communicate effectively, both orally and in writing

Minimum Required Education and Experience

- Associates degree in Child Development or Early Childhood Education, or Valid Child Development Associate Credential (CDA) Required
- Bachelor's degree preferred
- Prior experience working with children and families

Additional requirements

- Position is identified as having regular contact with children in accordance to public law; therefore, a criminal background check must be completed
- Knowledge of computer web based programs, Word, Excel, and PowerPoint
- Walking, standing, bending, and carrying of small and light objects

***To apply, send resume and cover letter to
aarie@baxtercommunitycenter.org.***